



# Marketing and Communications Interns

## DiCello Levitt, LLC

Cleveland | New York

Join a law firm that is shaping front-page headlines and pursuing justice every day, whether litigating some of the most significant civil and human rights cases of our times or ensuring that companies take responsibility for their actions and remediate the harm they have caused.

DiCello Levitt, with offices nationwide, is seeking Marketing and Communications Interns to join our expanding team. These are paid intern positions, based at our Cleveland, OH and New York, NY office locations.

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### Description

The interns will actively participate in a variety of marketing and communications functions for DiCello Levitt's diverse practices and attorneys, including creating engaging content that supports the firm's brand and client advocacy efforts.

Marketing and Communication Interns will gain invaluable insight into the legal marketing profession across a range of practice areas and with leading attorneys in their fields. They will get hands-on experience in the development of press releases and other announcements, social media content, and internal and external communications through this unique opportunity at an innovative, plaintiff-side law firm.



## Marketing and Communications Interns (Continued)

### Role and Responsibilities:

- Assist team in executing the firm's social media strategy, including content creation, graphic design, and posting to LinkedIn, Facebook, Twitter, Instagram, YouTube, and TikTok – and maintaining a positive public image across all social networks.
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- Create and share engaging content, including text, images, and videos that promote the firm's brand and advocacy work.
- Monitor, track, and share mentions of the firm and attorneys on social media and by traditional media.
- Assist with execution of email campaigns.
- Assist team with researching and updating deadlines for firm and attorney award nominations, surveys, and speaking and writing opportunities.
- Participate in other projects and tasks as assigned.

### Desired Skills and Qualifications

- Strong writing and communication skills.
- Expressed intellectual curiosity and attention to detail.
- Ability to work under tight deadlines and to organize multiple, simultaneous deadlines.
- Ability to effectively communicate and work in a team environment and to interact with staff at all levels.
- Experience working with Microsoft Office Suite (Word, Excel, PowerPoint).
- Experience in developing content for and posting to social media platforms is desired.
- Experience in graphic design is a plus.

### Education and Experience

- Currently pursuing a degree in and completion of at least two years of college-level marketing, communications, or related studies.



# About DiCello Levitt

At DiCello Levitt, we're dedicated to achieving *Justice in all its DIMENSIONS*, from protecting individual rights to achieving environmental justice to restoring basic human dignity through the justice system. Our firm works tirelessly for a just and equitable future for our clients through class-action, mass tort, civil rights, whistleblower, and personal injury litigation, among other practice areas.

Our lawyers are highly respected for their ability to litigate and win cases – whether by trial, settlement, or otherwise – for people who have suffered harm, businesses that have sustained significant economic losses, and public clients seeking to protect their citizens' rights and interests. Every day, we put our reputations – and our capital – on the line for our clients.

For more, visit our website: <https://www.DiCelloLevitt.com>.

DiCello Levitt LLC is committed to ensuring equal employment opportunity and non-discrimination. The firm prohibits unlawful discrimination in any term or condition of employment against any employee or applicant for employment because of the individual's race, color, creed, religion, sex, age, marital status, national origin, ancestry, citizenship, sexual orientation, gender identity or expression, genetic information, disability, membership or service in the armed forces, or any other characteristic protected by law.

**To apply, please send cover letter, resume, and references to [Careers@DiCelloLevitt.com](mailto:Careers@DiCelloLevitt.com).**